

# Q&A – Regulatory Affairs STAR Programme

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## 1. What are the requirements to attend this Programme?

To be eligible for this STAR Programme, applicants must meet the following requirements:

- a. Diploma needed: Master's degree in Life Sciences
- b. Language skills: English is required for the training sessions and the internship. Local languages may not be required, but may bring an advantage.
- c. Travel document: a European Passport or a Visa allowing you to do internship or work in Europe (*only if you do an internship*)

## 2. Internships:

### a. **Where can I do the internships?**

Internship organisations are selected together by ECCRT, the pharma companies and the student, based on the student's location and language skills. The final approval of the internship organisation is subject to validation by ECCRT.

### b. **Who looks for the internships?**

ECCRT, in collaboration with the participant, will search for pharmaceutical or consultancy companies working in Regulatory Affairs where the 6-month internship can take place. While ECCRT has a network of potential internship contacts, experience shows that securing placements can be more challenging for international students due to factors such as language barriers or visa requirements.

For this reason, we expect participants to take an active role in identifying potential internship opportunities. Once a suitable company is identified, ECCRT will contact the organisation.

The trainee will have regular check-ins with an ECCRT mentor to ensure the internship leads to the successful development of the required competencies.

### c. **Can the internship be combined with another job or study?**

Yes, it is possible. The schedule can be adapted to accommodate your individual needs and circumstances. However, please note that you must be available to dedicate at least 80% of your time to the internship.

## 3. Financial Questions

### a. **Am I paid during the internships?**

In general, internships are unpaid. However, in some countries/companies a small payment may be provided if local regulations require compensation for internships.

### b. **What is included in the programme fee?**

The programme fee includes: the training preparation and participation, the administration cost, the materials you will receive during the training session and the catering services, the mentoring during the internships and insurances for the internships performed in Belgium.

**c. Do I need to pay VAT ?**

In general, yes: as an end-user, you are required to pay VAT. Therefore, you need to add 21% to the total amount to be paid.

**d. How many instalments are available for payment of the programme fees?**

You can pay in two instalments: 50% of the total amount upon registration and the remaining 50% no later than 15 days before the programme begins. Please note that by this date, you must have paid the full amount to receive access to our Virtual Campus.

**e. Can I get any discounts on the programme fee?**

The STAR Programme fee already includes a 15% discount compared to the total cost of booking the courses individually.

## **4. Logistics**

**a. Does ECCRT provide any VISA or work permit?**

You need to be in possession of a European Passport or a valid visa and work permit for Europe. ECCRT can provide you with an admission letter to support your application for a student visa extension or stay permit. However, please note that we are not a school or university and therefore cannot directly extend your student visa. Any visa extensions must be handled through your local authorities.

**b. How to apply for the programme?**

Here is the process on how you can apply for the programme:

- **Complete the application form** ([here](#))
- **Submit your CV and motivation letter**
- **Intake call:** if your application is positively evaluated, you'll be invited to an intake conversation with a mentor
- **Acceptance:** If the intake is successful, you will be officially accepted into the programme
- **Book the programme:** on the ECCRT website. We recommend booking at least two months in advance, but no later than one month before the programme starts.

## **5. Other**

**a. What are the chances for having a job afterwards?**

Our experience with the STAR Programmes shows that all students have successfully secured employment after completing the programme. However, as job outcomes depend on various factors, we cannot guarantee employment.